The purpose of this document is to provide information about a current job posting that you would like Minnesota Naturalists’ Association to post on the public website. Please complete this document using the provided prompts to give us information about the position available. Once you are finished, please email this document to [mnanewsletter@gmail.com](mailto:mnanewsletter@gmail.com).

1. **Title and location of position (i.e. Naturalist at Your Nature Center)**
2. **Type of position- i.e. full time, part time, seasonal, etc.**
3. **3-5 sentences about the position and its responsibilities**
4. **Where a full description of the position can be found**
5. **How to Apply**
6. **Closing date of the application process**